Microsoft Partner

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GM – Constituent Body

CB Access & Permissions

Introduction

Super users at Constituent Bodies can have a higher level of access to their clubs. Each CB has a number of clubs that fall under the governance. Therefore inividuals with the correct roles at their respective CB;s can view and edit content on their clubs databases.

They can also search and return data relevant across all their respective clubs.

1. CB Dashboards

Like clubs, each CB have their own dashboard. The difference with a CB dashboard and a clubs is that they display statistics for the whole CB. Data relating to all the CB's clubs will be aggregated and displayed on the dashboard. Currently the CB has two dashboards.

- 1. Club Profile
- 2. People

From the tile menu, select Club Profile



The statistics relate to all clubs across the CB, including

- Registered Player numbers by gender and section (Youth, Adult Male, Adult Female)
- Coaches with and without Quaficaitons
- Referees with and without Qualifications
- Total number of pitches
- Total number of Teams
- Members

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Select People



The people dashboard provides a further insight into CB clubs, by showing a breakdown of player by age.



2. Searching Clubs

As a CB Super User, it is possible to search across all clubs and break down the data into specific chunks (management reporting)

To complete a search across clubs, select **People**

Welcome Maxwell Burton	
Please select the area of the system you wish to visit today	Support Contact Hours
Personal Details Club Profile People Player Registration v12	GMS@therfu.com Monday - Friday 0208 831 6651 09.00 - 13.00 14.00 - 17.00
	Information
CompetitionML_Course Administration Privance Discipline Match official Discipline Courses	Google Chrome is recommended for best experience
	Also optimised for IE10+ and the latest version of Firefox. Not supported in IE8 and below and some older browsers.
	Please Note : your web browser is set to display numbers and dates in English (United Kingdom)

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Select Everyone

People Dashboard	G	Everyone													
Everyone	Gr	Grid Options 🔳 Search All Permitted Chuas													
Membership List	В	etelguse RFU (CB) New Member Export Email Bulk Upload													
Lapsed Members	· · ·	First Name	Last Name	Club	RFUID	Date Of Birth	Address	Phone	E-mail	Balance	Source	Member	Contact	Player	Player Type 👻 Filters
Pending Members	?		*				-				-	~		-	Clear
Non Members	i i						2				-				P Search
Deviation of Directory	~	Paul	Chorley	Betelguse RFL	850568	01/01/2001	200.Rugby HouseTwin			0.0	0 Member	Yes	Yes	No	
Registered Players	~	Test	CBSuper	Betelguse RFL	1533674	01/01/1970	COUNTY TYRONE 5			0.0	0 Member	Yes	Yes	No	
Non Registered Players	~	Maxwell	Burton	Betelguse RFL	982786	09/01/1979	24 Grasmere Wa Byflee	(0) 7 545 921483	maxburton@rfu.com	0.0	0 Member	Yes	Yes	No	
	~	FSI	CB Super	Betelguse RFL	777860	01/02/1980				0.0	0 Contact	Yes	Yes	No	
	~	Webmaster	Test	Betelguse RFL	1363685	09/01/1979	TW2 7BA			0.0	0 Contact	No	Yes	No	
	~	CRB	Test	Betelguse RFL	1300872					0.0	0 Contact	No	Yes	No	
				Betelguse RFL	1582927					0.0	0 Child	No	No	No	
		Paul	Chorley	Betelguse RFL	493453	11/09/1971	Rugby Football Union 2	(0) 2.08 8316647	paul.chorley@gmail.com	0.0	0 Member	Yes	No	No	
	~	Super	Test	Betelguse RFL	1758541	09/01/1979	200 Whitton Road Twicl		maxburton@rfu.com	0.0	0 Member	Yes	Yes	No	

At the top of the everyone grid, select Search All Permitted Clubs

0	S Everyone en-G									
Grid	Grid Options Search All Permitted Clubs									
Be	telguse RFU (CB)			New Member	Export Email	Bulk Upload			
~	First Name	Last Name	Club	RFUID	Date Of Birth	Address				
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This will return all clubs 'Everyone' grids. Listing the club the individual is from.

0	en-GB															
Grid	Grid Options: 🖪 Search All Permitted Clubs															
Be	telguse RFU	(CB)		_							Nev	/ Member	Export	Email	Bulk Upload	Ē
~	First Name	Last Name	Club	RFUID	Date Of Birth	Address	Phone	E-mail	Balance	Source	Member	Contact	Player	Player Typ	e 👻 Filters	i I
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~	1stTest	NameAdd Tear	Enterprise RFI	526211		UNITED KINGDOM		bob@objectiveInternet	0.00	Contact	Yes	Yes	NO		-	
	Bob	Builder	Enterprise RFI	518967		Metchley Lane Birmingi	0121 454 9999		0.00	Contact	Yes	Yes	NO		•	ē.
	Alex	Heath	Enterprise RFI	518955		26 Westbourne Grove 1	01214549999	BOB@objectiveInternet	0.00	Contact	Yes	Yes	No		•	ē.
	Stephen	Mccormack	Enterprise RFI	518176		UNITED KINGDOM		stephen.mccormack@b	0.00	Contact	Yes	Yes	No			Ē
	Alexandra	Higson	Enterprise RFI	4842		5-6 Francis Grove Leath	01214549999	bob@objectiveInternet	0.00	Contact	Yes	Yes	NO		•	ē.
\sim	Denis	Jardine	Enterprise RFI	518981		353 Woodstock Road La	01214549999	roger@objectiveInterne	0.00	Contact	Yes	Yes	No		•	•
	Micro	Wave	Enterprise RFI	511832		30 Summerfields Chine	01256123456		0.00	Contact	Yes	Yes	No		•	Ē
	Judson	Payne	Enterprise RFI	19327		71 Arlott Crescent Port:	01214549999		0.00	Contact	Yes	Yes	NO		•	Ē
	Tony	Howle	Enterprise RFI	518970		Guild House Leatherhe	01214549999	ent0029@objectiveInter	0.00	Contact	Yes	Yes	No			Ē
	John	Hyams	Enterprise RFI	518962		Coldharbour Lane Houl	01214549999	ent0018@objectiveInter	0.00	Contact	Yes	Yes	NO		•	•
	Malacay	Davles	Enterprise RFI	518972		1st Floor Birmingham V	01214549999	roger@objectiveInterne	0.00	Contact	Yes	Yes	NO			•
	Geoff	Petty	Enterprise RFI	564853		1 the Firs UNITED KING		linda@objectiveInternet	0.00	Individual	Yes	Yes	NO		•	Ē
	Bryan	Radford	Enterprise RFI	567684		UNITED KINGDOM			0.00	Individual	Yes	Yes	NO			•
	Charles	Yonge	Enterprise RFI	15165		748 Fulham Road Marc	01214549999	linda@objectiveInternet	0.00	Contact	Yes	Yes	No			
	GIII	Mcgulgan	Enterprise RFI	518954		57-58 High Street 400 T	01214549999	roger@objectiveInterne	0.00	Contact	Yes	Yes	NO			•
	John	Maclean	Enterprise RFI	518969		Avalon House Hough La	01214549999	roger@objectiveInterne	0.00	Contact	Yes	Yes	No			•
	Lynne	Crowther	Enterprise RFI	518951		Unit 3, Wyvern Estate 3	01214549999	roger@objectiveInterne	0.00	Contact	Yes	Yes	No			•
	Martin	Danton	Enterorise REI	518058	1	Adelaide House 626 Ch	01214549999	roger102@oblectiveInte	0.00	Contact	Vec	Vec	No			•
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The Grid can then be filtered by any of the column headings. i.e. The CB Super user only wants to display Club = Invincibles/Role = Coach/Qualification = Level 1

Club	Role	Award Qualification Name					
Starts With 🚽	Is One of 🛛 🗸 👻	Is One of 🛛 🗸 🗸					
	Coach 👻	1st4Sport Level 1 🔹					
Invinc							
	Coach	RFU Coaching Award, Referee Assessment Award,					

By entering those details in the filters and Search, only individuals at Invincibles RFC with the role of Coach and holding a L1 coaching qualification will be returned



Once the individuals have been returned, the CB can then select those individuals and;

- Email
- Export
- Apply for DBS
- 3. Viewing Club pages

Being a CB Super user enables the user to search for a club and go directly to that clubs page.

To do this, select the Search at the top right of the screen



Enter the name of the club (this can only be completed if the club is in the CB) Select the club



This will load the tiles, specifically for that club. As a super user it is then possible to view that clubs details.

